

UNITED TRIBES TECHNICAL COLLEGE CURRICULUM COMMITTEE MEETING MINUTES

Date: March 29, 2017

Location: UTTC Skills Center, room 111F

Attending: Kathy Aller, Annette Broyles, Colleen Bredahl, Tyler Demars, Charles Gitter, Jan Lynch, Derek Schulte, Mark Turner, Lisa Cantlon, guest: Bob Leingang, Arlin Haider, Dale Pletan, and Sheridan McNeil

The curriculum committee meeting was called to order at 3:30 by Kathy Aller. Motion to approve March 1st minutes was made by Mark and seconded by Erik.

New Business

1. Welding Technology (Bob Leingang)

- a. Degree Plans
 - i. Welding Technology Certificate for 2017-2018 – a motion to approve was made by Lisa and seconded by Mark

2. Heavy Equipment Operator (Arlin Haider)

- a. Degree Plans
 - i. Heavy Equipment Operator Certificate for 2017-2018 – a motion to approve was made by Colleen and Erik seconded the motion

3. Automotive Service Technology (Dale Pletan)

- a. Degree Plans
 - i. Automotive Service Technology AAS degree plan for 2017-2018 - Erik made a motion to approve and Lisa seconded it.
 - ii. Automotive Service Technology diploma for 2017-2018 – a motion to approve was made by Erik and seconded by Derek

4. Nutrition and Foodservice (Annette Broyles)

- a. Degree Plans
 - i. Culinary Arts and Nutrition AAS degree plan for 2017-2018 – a motion to approve the AAS degree was made by Mark and seconded by Colleen
 - ii. Culinary Arts Certificate plan for 2017-2018 – a motion to approve the certificate was made by Mark and seconded by Tyler
- b. Curriculum Guides
 - i. NUT 111 - Lifeskills (replacing CHN 111 Lifeskills & Relationships) Motion to approve the curriculum guide was made by Colleen and seconded by Derek
 - ii. NUT 200 – Food Science and Cooking Skills (revised number of credits increased to 4) Motion to approve the curriculum guide was made by Derek and seconded by Erik
 - iii. NUT 210 – Quantity Foods (revised number of credits increased to 5) Motion to approve the curriculum guide was made by Mark and seconded by Lisa.
 - iv. NUT 245 – Menu Planning (changed name, course description and objectives) Motion to approve the curriculum guide with changes was made by Mark and seconded by Colleen
 - v. Tabled approving NUT 251 and NJT 295 as they were on the wrong form

5. Nursing (Jan Lynch)

- a. Curriculum Guide

- i. NUR 201 – Drug Calculations (changed course description) A motion to approve with changes was made by Lisa and seconded by Erik
- 6. **Website updates** – Jan wanted to know when changes are made through the curriculum committee who makes changes to website for the program. The committee suggested the person in charge of the catalog would need to be notified or Jen Heid.
- 7. **General Education** (Lisa Cantlon)
 - a. Curriculum Guide
 - i. ASC 082 – Effective Reading – updated textbook – A motion to approve was made by Erik and seconded by Jan
 - ii. ASC 085 – Effective Writing – A motion to approve was made by Tyler and Mark seconded it.
- 8. **Course Sequence Guide** – started discussion based on note sent from Lisa Azure, but tabled it until the next meeting.

The meeting was adjourned at 4:45.

Respectfully submitted,

Annette Broyles